

Minutes

Meeting of the Board of Directors of the Kiwanda Shores Maintenance Association (KSMA)



April 13, 2026, 6:00 p.m. PT

FOLLOW-UP TASKS

- Doneg will work with Coastway Construction to have the tsunami evacuation sign on Kiwanda Drive moved to preferred location on Kiwanda Drive.
 - Tech support for Zoom operations at annual meeting will be sought.
 - Kaye will investigate how a dog waste container can be emptied.
 - Peggy will transfer reserve funds into a higher yielding account, if available.
- KSMA board members in attendance:

Susan	Jeff	Peggy	Paul
Kaye	Doneg	Ray	
- Minutes from the February 9, 2026 Board meeting were approved by the Board.
- Financial Review (Peggy)
 - 2026 Budget
 - Board approved budget as distributed by Peggy ("2026 Proposed Budget").
 - Balances:
 - \$27,840 @3.55 interest "high yield"
 - \$53,989 Wells Fargo
 - \$50,000 – all or most will be moved to a high yield account
 - The reserve account balance is approximately \$77,840 (\$50,000 and \$27,840).
 - In 2025, figures show a negative operating balance. If the \$77,840 in capital expenditures were moved to the capital budget, the net operating income would be \$11,771 for 2025.
 - Arrears / Receivables: Peggy is making progress clearing past due accounts.
- Assistant to Scott Culp
 - Ryan Stermer will be volunteering as an assistant to Scott Culp on Kiwanda Shores maintenance issues.
- Annual Letter
 - Susan sent out the annual letter.
 - Few lot owners have sent back signed proxies. To have a sufficient number of proxies to enable passage of a vote at the annual meeting, Susan might need to send out a second notice to members.
- Tsunami directional exit sign on Kiwanda Drive
 - Doneg recommended we have the sign moved to fix the sign in the correct direction (rather than swinging on the gate.) Board approved.
- Website access for KSMA board members
 - Susan shared the password with board members.

- Towing
 - Menafee Towing was sold to another entity. The Board has never had to call a towing company, but we hope to identify a company that will tow if needed.
- Zoom tech support at annual meeting. Doneg will check to see if he can identify support.
- Beachfront sand removal permits
 - Paul G has passed along leadership on the sand removal permit. He did a fantastic job over many years.
 - Susan will speak with Nicole about “emergency permits” and will ask if she can assist with applying for a permit for the KSMA lot.
- ACC Report (Jeff) on several reviews
 - A request was made to install a fence, which was denied. Jeff will check to see if the homeowner constructed the fence.
 - Exterior home repair and driveway expansion: Both were approved.
 - Hot tub on property near the North Gate: Possible solution is placing the hot tub in front of the garage with a partial privacy fence.
 - New construction projects continue to progress.
- Feral Cats (Kaye)
 - 15 cats were captured and spayed/neutered, and then returned to the neighborhood.
 - The cats are being fed by a homeowner.
 - Board is considering providing a donation to the assisting organization.
- Dune Grass Pilot Project (Doneg)
 - Dune grass is expanding its footprint. Board concurred with expanding the area of the fencing to protect the expanding grass that is on the foredune / State property.
- Road Maintenance Report (Susan)
 - North Gate: electrical supply issues
 - Pin pad: Replaced but now need to enter * after code.
 - Fence repair: Coastway Construction is working on it.
 - Phone exchange damaged at South Gate.
- Community Center rental for annual meeting: Increased to \$145.
- Used dog waste bags have been dropped next to the KSMA lot: Doneg suggested we consider purchasing a dog waste box. Kaye will investigate how the box might be emptied if we purchase one.
- Yard waste: A dumpster will be rented for the Memorial Day weekend. A request was made to have another dumpster rented in the fall.
 - It was pointed out that there are coupons at the fire station in Hebo that can be used at the County dump.
- Annual meeting date: June 6, 2026 at 10:00 am. Various board members volunteered to assist.
- [Next KSMA meeting date was not set. Subsequently, next meeting set for August 17 at 6:00 pm PT.]